



## Guidelines for Dissertation Examiners

Dissertation reviews at the faculty of social and economic sciences of Bamberg University must adhere to the following guidelines:

- Reviews must be written either in German or English;
- Reviewers must submit three written and signed copies and additionally provide their review via e-mail. A .pdf-version is preferable to a .doc- or .docx-version.

Reviews must also include the following mandatory elements:

- Reviewer full name, affiliation, contact address and official letterhead;
- Reviewer comments (rigor and relevance of research question, methodology, structure of the dissertation, logical coherence and contribution to the scientific literature)
- Reviewer decision regarding acceptance or non-acceptance;
- Dissertation grade adhering to the grade system operationalized in the faculty of social and economic sciences: 0,0 or 0,3 (summa cum laude, outstanding); 0,7 or 1,0 or 1,3 (magna cum laude, very good); 1,7 or 2,0 or 2,3 (cum laude, good); 2,7 or 3,0 (rite, acceptable); 3,3 or 3,7 or 4,0 (insufficienter, rejection);
- Official reviewer signature;
- Reviewer decision on whether the dissertation can be printed in the presented form or whether changes are necessary prior to publication.