

MSc ISoSySc Study Advice

Version: SH/MM/LF/TK, October 2024

Important Regulatory Changes effective from WS 2024-2025:

- Due to the retirement of faculty, the modules of the teaching groups KTR and DSG will no longer be offered. As a consequence, the modules KTR-GIK-M and DSG-DSAM-M are removed from the list of compulsory modules in module group A1.
- According to the new regulations for compulsory modules in A1, you must pass at least one module from each of the focus areas S1, S2, S3 and S4.
- The module GdI-IFP-B will be promoted to a master's level module GdI-IFP-M. There is no learning agreement needed to register for the exam in this module.
- MOBI-DSC-M will be replaced by the module MOBI-ADM-M.

I. INTRODUCTION

The module groups A3 (Seminar and Project) and A4 (Master's Thesis) are the key elements of the research-led MSc ISoSySc degree programme. From your bachelor's studies you are familiar with academic research conducted in a proactive and self-organised fashion. In the A3 and A4 module groups you have the opportunity to deepen your knowledge by independent graduate level research in various forms and to further improve your skills in oral presentation and academic writing. With the internship option in module group A5 (International Experience) you can apply your knowledge in the engineering industry and acquire important practical skills that we cannot provide in the academic teaching context.

The MSc ISoSySc degree programme is designed as a direct continuation (*konsekutiver Studiengang*) of bachelor studies in Software Systems Science which, too, comprises seminars, projects and a bachelor's thesis. Therefore, it is assumed that you have acquired the necessary basic skills in research and writing at undergraduate level already. At master's level you will use these skills to explore the current state of the art in various fields related to Software Systems Science. The focus lies on acquiring mastership of specialised methodologies from the latest developments in the academic world and research-based industries.

The teaching and research groups in the Computer Science Section of the faculty are (in alphabetical order of research area) the following:

- Algorithms and Complexity Theory (AlgoK, Prof. Dr. Isolde Adler)
- Communication Services, Telecommunication Systems, and Computer Networks (KTR, Prof. Dr. Udo Krieger) **[closed; subject to new faculty appointments]**
- Data Engineering (Jun. Prof. Maximilian Schüle)
- Distributed Systems Group (DSG, Prof. Dr. Guido Wirtz) **[closed; subject to new faculty appointments]**
- Informatics Theory Group (GDI, Prof. Michael Mendler, PhD)
- Mobile Systems (MOBI, Prof. Dr. Daniela Nicklas)
- Privacy and Security in Information Systems Group (PSI, Prof. Dr. Dominik Herrmann)
- Software Technologies Research Group (SWT, Prof. Dr. Gerald Lüttgen)
- Systems Programming (SYSNAP, Prof. Dr. Michael Engel)

II. SEMINAR & PROJECTS

Seminars, projects and master's theses are offered by our faculty on a regular basis on topics of interest in the respective teaching group's current research interest. Although the academic research groups will typically publicise available seminars, projects and theses through their web pages, you are expected to select your topic and arrange supervision yourself:

- Inform yourself about available seminars and projects one semester before you attend these courses, and before the start of the semester. Many seminars and project classes have *firm registration deadlines*. Do not forget that you need to register *both* for participation (at the beginning of the semester) *and* for taking the examination (deadline: 4-6 weeks into the semester).
- Seminars may be published via UnivIS. They may also be announced through the individual teaching groups' web pages. There are some centrally-organised seminars with registration via the VC page "WIAI Projekt- und Seminarinformation" at <https://vc.uni-bamberg.de/course/view.php?id=24052>. It is your responsibility to search for suitable seminar offerings.
- There are some centrally-organised projects with registration via the VC page "WIAI Projekt- und Seminarinformation". However, most projects are decentrally organised. You register directly with the teaching groups.
- The number of available places in seminars and projects is limited. The places are allocated according to a selection procedure that is determined by the teaching and research group. Plan carefully and take into account that you may not get a place in every class you apply for.
- There is no guarantee that you will get a place in your favourite seminar or project class in a specific semester. Therefore, apply early! If it is important for you to complete a seminar and project in a specific semester then apply for a place in several classes to have options. It may be prudent to accept a place in a class of your second or third choice rather than risking continued rejection in a class that is sought after by too many students.
- To obtain supervision for a master's thesis you must contact potential supervisors yourself and negotiate topic and methodologies with them directly. Most lecturers will expect you to have attended their classes. A lecturer may refuse to take you as a master's thesis student
 - if you have not attended any class with them and thus lack the required background knowledge
 - if they are overbooked and have no capacity for taking on more thesis supervisions.
 To avoid running into these problems you should inform yourself early about available topics and be willing to take thesis suggestions from research groups outside of your "favourite" comfort zone.

III. INTERNSHIP

In module group A5 you can opt to conduct an internship plus extra course electives or study at some university abroad for a full semester. If you are an international student, we strongly recommend you do the internship, since it is a great opportunity to get in touch with German and international companies.

We recommend you schedule the internship either in the lecture-free period or during a leave of absence (<https://www.uni-bamberg.de/en/studies/currently-enrolled/study-organization/leave-of-absence/>), which you can apply for at the enrolment office.

Naturally, it is important for your internship in M.Sc. ISoSySc that it has a focus on software systems development. The work should involve the design, construction, analysis, test or maintenance of software systems and applications in one form or another. Work mostly dealing with customer relations, documentation and bug reporting, for contrast, will not qualify. To avoid misunderstanding and possible unexpected rejection please talk to the Helpdesk before you start the internship. Your internship **must be approved** by us **before you start** it. The internship approval process consisting of three important documents:

- **Internship agreement form:** This form can be found in the M.Sc. ISoSySc VC and is filled out by you and sent to us before starting the internship. It must contain a description of your planned tasks during the internship. If these match the criteria (remember: focus on software development!), the planned internship will be approved and the agreement signed by us.

The internship agreement is very important: It helps us to understand what you have planned and—if it is necessary—we can intervene before you start something which cannot be approved as an internship afterwards. Thus, the agreement provides a safety net for you, too.

However, note that the internship agreement alone does not guarantee you will be credited ECTS. This depends on the final approval of the internship report and company certificate, described next.

- **Internship report:** This report must be at least four written pages long and describe in your own words what you have done and what you have learned during your internship.

The tasks laid down in the internship agreement and the tasks finally conducted and described in the report should match. Otherwise, you must explain convincingly why the agreement and the report differ.

Note that the internship report is an academic exam paper like every other written exam paper. It is marked as pass or fail and has to meet academic quality standards. In particular, the report is checked on plagiarism. Do not copy from company web pages or company documents! It is helpful to make notes regularly during your internship, so you can hand in an adequate report about what you have achieved.

The report must be written in grammatical full English sentences, rather than merely bullet lists of technical terms. It must describe the specific work you have done as part of your internship, the software artefacts you have produced or what specific problems you have helped solve as part of your work assignments. It must state your personal contributions and experience. The report will not be accepted if it only describes generic information about the company and the project context.

Finally, please be aware that we may send the report to your company and line managers to ask for confirmation.

- **Internship certificate:** This certificate is issued by the company where you did your internship. It must state how long you have been there and what you did there ("*Praktikumszeugnis*" in German). A certificate just stating you are working or conducting an internship ("*Arbeitszeitbescheinigung*" in German) will not suffice.

If you are working on a regular basis, concurrently with your studies, e.g. as a *Werkstudent* ("working student"), this can be accepted as an internship, too. However, note that full-time study plans are not designed to leave room for work employments during the teaching semester. If you need to work for your living expenses, we strongly recommend to change your studies to a part-time status in this case. See

<https://www.uni-bamberg.de/studium/interesse/studienformen/teilzeitstudium/>. However, make sure that the change to part-time status does not impinge on your residence permit.

If you are done with your internship and you have handed in all three documents, you will get your internship approved by the examination board of M.Sc. ISoSySc and the ECTS credit points will be added to your study records. If the report is deemed insufficient we may ask you for a rewrite.

IV. SPECIAL CONSIDERATIONS – TEACHING GROUPS

Seminars, projects and master's theses provide research-led training. They are supervised by the teaching groups in their specific research areas and following pertinent research methodologies. Therefore, the prerequisite for being admitted to a teaching group's research training is the

- successful completion of a minimum number of *research field introduction classes*

that are taught by the group as part of the MSc ISoSySc degree programme. The current degree regulations account for some of these prerequisites as part of the 24 ECTS compulsory credits in module group A1. However, note the following:

- Some of these compulsory classes in A1 depend on undergraduate level courses that you may not have covered if your bachelor is not from Bamberg University. In that case you may need to attend these undergraduate classes first. The study regulation allocates a maximum of 12 ECTS for this purpose in A1 (see §40(2) of the StuFPO).
- Some of the research field introduction classes are not part of the 24 ECTS compulsory package. In that case you should take these classes as part of the 30 ECTS electives in A1, or as credits within module group A5.

The following sections will provide more details regarding these prerequisites. Make sure you plan your studies to satisfy as many of these prerequisites as possible. Otherwise, your corridor of choices for seminars, projects and thesis may become too narrow. Specifically, as indicated above, consider that the demand is high for seminars and projects in some research and teaching areas while the available places are limited.

A. AlgoK: Algorithms and Complexity

The teaching and research group is currently being installed. The teaching portfolio will be established over the course of the next semesters. The current course offerings are

- **AlgoK-TAG** (Tree Decomposition, Algorithms and Games, 6 ECTS, WS)
- AlgoK-Algo (Algorithms, 6 ECTS, SS) [**Restriction:** Not offered in SS2025 due to sabbatical]
- AlgoK-Sem-M (Master Seminar Algorithms and Complexity Theory, WS+SS on demand)

This course provides an introduction to the special teaching and research of the AlgoK group. Please contact the research groups for details.

Note: We strongly recommend the module **AlgoK-TAG** as a research field introduction and preparation for more advanced Algorithmics classes. Since **AlgoK-TAG** is currently only mentioned in the BSc degree programme, you need to fill a *learning agreement* as per section §40(2) of the degree study regulations.

If you are interested in AlgoK courses please contact the teaching group directly. Please see the UnivIS portal regarding classes and register via FlexNow for the examination.

B. KTR: Communication Services, Telecommunication Systems and Computer Networks (closed)

C. Data Engineering

The teaching and research group is currently in the process of being installed. The teaching portfolio for graduate level studies will be established in due course. Currently, some of the offerings are as follows:

- DT-DBCPU-M (Database Systems for Modern CPU, 6 ECTS, SS)
- DT-CPP-M (Advanced Systems Programming in C, 6 ECTS, WS) (**Restriction:** not offered in WS-24/25)
- DT-DB42-M (Database Systems - The question to or the better answer than 42?, 3 ECTS, WS+SS on demand)
- DT-Proj-M (Project Data Engineering, 6 ECTS, SS+WS) [**Restriction:** Only for students with good knowledge in C++.]

If you are interested in data engineering courses please contact the teaching group directly. Please see the UnivIS portal regarding classes and register via FlexNow for the examination.

D. DSG: Distributed Systems Group (closed)

E. GdI: Informatics Theory Group

The current course offerings are

- GdI-IFP-M (Introduction to Functional Programming, 6 ECTS, WS)
- GdI-FPRS-M (Functional Programming of Reactive Systems, 6 ECTS, SS)
- GdI-Sem-M (Seminar, 3 ECTS, SS+WS on demand)
- GdI-Proj-M (Project, 6 ECTS, SS+WS on demand)

The research field introduction class for GDI is *GdI-IFP-M* (Introduction to Functional Programming). If you have not had any functional programming before, you are strongly advised to attend the module *GdI-IFP-M* first, before you attempt *GdI-FPRS-M*. Excellent preparation for projects and seminars in the GdI group is also provided by the classes

- *GdI-MTL-B* (Modal and Temporal Logic, 6 ECTS, WS)

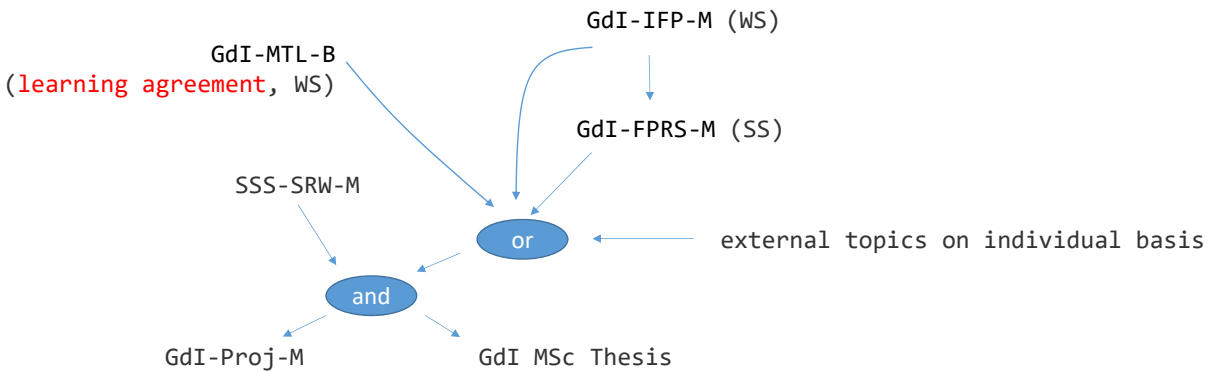
which count as a general prerequisite for the Software Analysis and Verification specialisation area S2. The class *GdI-MTL-B* can also be credited towards the A1 module group. For this you need to fill a *learning agreement* as per section §40(2) of the degree study regulations.

The GdI group offers seminars or projects on demand rather than a regular scheduled basis. These GdI-Sem-M seminars are offered on varying topics and normally open to all without registration restrictions.

- The seminars GdI-Sem-M will be announced in the UnivIS and VC at the beginning of each semester.
- Possible topics for MSc theses and individual projects are listed on the VC pages of the GdI group:

<https://www.uni-bamberg.de/gdi/teaching/bscm-sc-theses-and-projects/>

- The projects GdI-Proj-M are arranged on special request and on an individual basis. There is no registration deadline. Since these projects are supervised individually or in small groups there is only a limited number of places available each semester.
- GdI Projects and master's theses are typically related to the research interest of the group. It is assumed that you have successfully passed at least one module of the GdI teaching offerings. Where topics are arranged on an individual basis, you must have an adequate background to conduct the research under guidance.



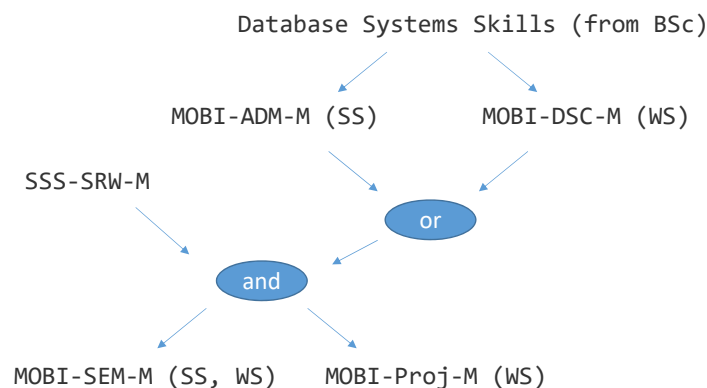
F. MOBI: Mobile Systems

The current course offerings are

- MOBI-DSC-M (Data Streams and Complex Event Processing, 6 ECTS, WS)
- MOBI-ADM-M (Advanced Data Management, 6 ECTS, SS)
- MOBI-SEM-M (Seminar, 3 ECTS, SS+WS)
- MOBI-Proj-M (Master Project, 6 ECTS, WS)

The central research field introduction class for MOBI is the module *MOBI-DSC-M*.

- Registration for both the seminar MOBI-SEM-M and the project MOBI-Proj-M is handled centrally via the VC course “WIAI Projekt- und Seminarinformation”.



G. PSI: Privacy and Security in Information Systems Group

The current course offerings are

- PSI-AdvaSP-M (Advanced Security and Privacy, 6 ECTS, SS)
- PSI-DiffPriv-M (Introduction to Differential Privacy, 6 ECTS, WS)
- PSI-Sem-M (Seminar, 3 ECTS, SS+WS)
- PSI-ProjectSP-M (Project, 6 ECTS, SS+WS)

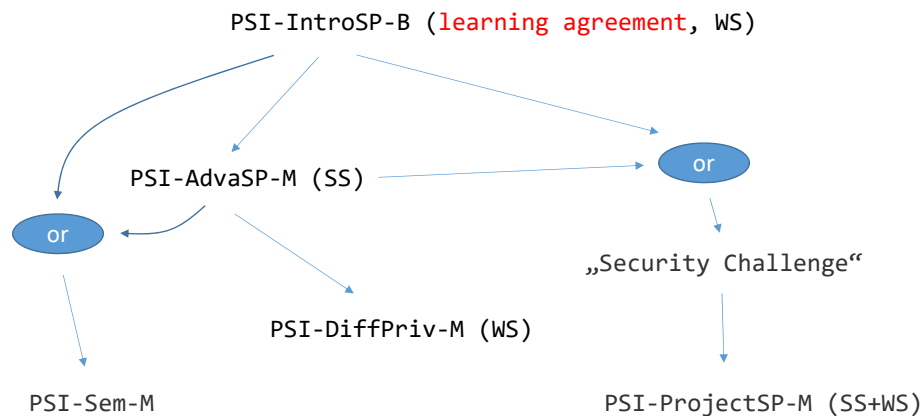
The research field introduction class for PSI is the module *PSI-AdvaSP-M*.

- For the seminar PSI-Sem-M you must have participated in either PSI-IntroSP-B or PSI-AdvaSP-M. It suffices that the exam has been attempted or bonus exercises have been worked on and submitted. Also, participation requires undergraduate level knowledge of computer architecture and operating systems.
- The teaching and research group offers the projects PSI-ProjPAD-M (Practical Attacks and Defenses) and PSI-ProjectSP (Project Security and Privacy). Before registration you must pass a small “security challenge” entry test to demonstrate your basic understanding of cryptography and elementary IT security. The necessary knowledge is typically acquired in undergraduate classes such as PSI-IntroSP-B. Also you need to be able with Linux command line (or similar) and working knowledge of at least one programming language. The deadlines for the security challenge and registration are published on the VC.

To be able to follow the PSI track of modules successfully, undergraduate knowledge of basic cryptography and IT security is mandatory. If you have not done any IT security in your bachelor’s degree, then you are **strongly advised** to attend the module

- **PSI-IntroSP-B (Introduction to Security and Privacy, 6 ECTS, WS)**

which is offered each winter semester. For this you need to fill a *learning agreement* as per section §40(2) of the degree study regulations. The recommended sequence of study is



H. SWT: Software Technologies Research Group

The current course offerings (from academic year 2020/21) are

- SWT-ASV-M (Applied Software Verification, 6 ECTS, SS)
- SWT-PR1-M (Project, 6 ECTS, WS)

To be able to follow the SWT track of modules successfully, undergraduate knowledge of software engineering, logic and automata theory, and programming languages is mandatory. If you have not covered this background in your bachelor’s degree, then you are strongly advised to attend the module

- GDI-MTL-B (Modal and Temporal Logic, 6 ECTS, WS)

which is offered each winter semester. For this you need to fill a *learning agreement* as per section §40(2) of the degree study regulations.

I. SYSNAP: Systems Programming

Teaching in the Systems Programming group covers topics from the areas of computer science which are close to hardware. Our current master level courses are:

- SYSNAP-OSE-M Operating Systems Engineering (6 ECTS, SS)

In this module, we discuss the design and implementation of typical Unix-like operating systems on the new RISC-V processor architecture from the University of Berkeley. In addition to the theoretical part discussing

structures and algorithms of Unix, you will design your own small operating system running in a simulator and on real RISC V hardware in a series of practical exercises. Thus, you will learn about the specifics of writing and debugging code on system level. Basic knowledge of operating system structures and algorithms, e.g. from a bachelor level OS introduction course, are expected. Knowledge of C programming is beneficial, though we might decide to use Rust as implementation language if there is demand.

- **SYSNAP-Virt-M Virtualisation (6 ECTS, WS)**

The Virtualisation module covers virtual machines (VMs) on all levels of computing, from system virtual machines which form the technological basis for Cloud computing to high-level language VMs such as the ones used for Java or WebAssembly. You will learn about different emulation techniques, optimisation approaches for emulation, high-level VMs and related techniques such as just-in-time compilation and garbage collection. Lectures and theoretical exercises discuss related algorithms and design approaches; in addition, you will build typical parts of different virtualisation approaches such as a processor emulation, a garbage collector, and a Linux-based container solution. Basic knowledge of computer architecture and operating systems is recommended.

- **SYSNAP-PMAP-M Processor Microarchitecture and Performance (6 ECTS, SS) [**Restriction:** Subject to confirmation for SS-25]**

- **SYSNAP-Proj-M (Projects)**

Projects in the SYSNAP group shall intensify and extend the experience you gathered in the lecture modules discussed above. There will be a new project every semester that covers topics from OSE and/or virtualisation, for example microkernel development in Rust or efficient emulation of legacy systems. In the projects, you are expected to work together as one group or in small groups (depending on the number of participants). In addition to the project topic, you will also learn about self-organisation, software project management and related topics, based on your own initiative. It is recommended to attend OSE and/or Virtualisation before taking the project.

- **SYSNAP-Sem-M (Seminars)**

Seminars are held in the form of paper reading groups and will be highly interactive with regular meetings. We will discuss current topics from a given area of systems programming. All participants are expected to read a paper per week which is discussed in the group. You will then prepare a seminar paper and presentation on one of the topics discussed, the paper will be peer reviewed by other students in the seminar to simulate a conference environment.

- **MSc Theses**

We offer master theses related to our research projects. If you have an idea for a systems project you would like to work on, please get in touch. There are also opportunities for master theses in collaboration with the industry, e.g. as internships.

If you are interested in these courses please contact the teaching group directly. Please see the UnivIS portal regarding classes and register via FlexNow for the examination.

Note: As long as these modules are not listed in the module handbook for the MSc ISoSySc you must fill in a learning agreement prior to the start of exam registration period, as per section §40(2) of the degree study regulations.

V. GENERAL STUDY ADVICE

The process of teaching and learning at graduate level is different from what you have experienced as a bachelor. Do not be surprised if some classes may seem difficult to you. It will take some effort to get used the graduate level learning which is demanding. Lectures are much more about giving guidance for self-study rather than spelling out everything on a fixed set of slides and tutorial exercises. You are expected to study the academic literature—specifically textbooks and research articles—in a self-motivated and self-organised fashion. The class work may require you to read up and explore further topics you have not covered during your bachelor degree or covered

during the master's lectures either. You are encouraged to adopt a *research oriented frame-of-mind*, in which you discover an important topic in depth over and above what the lecturer can communicate during a session.

- The **most important piece of advice**: Try to **attend every single lecture and every single tutorial**. Participate in the classes regularly and make an attempt to solve the lab or tutorial assignments. Team up and cooperate with your class mates. If you show you take it seriously, class mates and lecturing staff are more likely to be willing to help you along mastering the difficulties. If you stay away this will be misunderstood as neglect or indifference.
- It is **not possible to take a second project or a second seminar**. You cannot improve your grade.
- Even if projects are “practical” be aware that many will contain a lot of methodological depth and may require a significant research effort.
- Even if projects are conducted in teams, the grade will be based on your individual contribution. So, take your fair share and do not piggyback on your team mates' work. Do not be surprised if team members receive different grades from you. You are expected to be able to explain and reproduce *each part of the team's joint project* work, not just your own task.
- Each semester you must decide again which modules you want to take exams in, because this is not automatic. Make sure you do not miss the **FlexNow deadlines to register for your exams!**
- **If you fail** an exam that you have registered for and you **do not wish to repeat the exam** the following semester, you must **contact the examination office and ask the module to be removed from your examination list** before the next examination period. Otherwise, you are assumed to resit the exam, and FlexNow can block you from registering for other modules.
- The start of the **master's thesis must be formally registered** with the examination office. This registration involves fixing the topic of the thesis, your supervisor's name and the start date. Only once this registration has happened, the supervisor has committed to supervising you.
- You must **submit your thesis within 6 months** from the registered start date and before your maximum study period (3 years) expires. If you miss the deadline you fail the thesis. You can repeat, but then you must choose a different topic and start from square one.
- The **topic of the master's thesis** is normally **proposed by your supervisor**, typically chosen in the context of the teaching group's **current academic research projects**. The format of an “co-supervised industrial thesis” (more familiar from Universities of Applied Sciences) does not exist within our regulations. Only in very rare circumstances will lecturers agree to supervise a topic that is arranged within an industrial internship placement and outside of their teaching and research field.
The degree regulations give you a guarantee that you can do your thesis with one of the research groups on a topic **proposed by them**, and provided you make an effort to fulfill their **learning prerequisites** as part of your studies. Ask teaching chairs for open thesis topics and choose among those. If you limit your options to a single topic from an industrial internship and you keep experiencing no one is willing to supervise it, you do so at your own risk. When you run out of study time, the examination board will assign you a professor and the professor will assign you a topic that you must take. So, our advice is to keep a broad interest in topics, look around early and hedge your options.

VI. ADDITIONAL ADVICE

A. General

- Join the VC-courses “MSc International Software Systems Science”, “Aktuelle Informationen der Fachschaft WIAI”, “Zentrale WIAI-Projektanmeldung”, “Jobbörse WIAI” (for internship).

- Explore the web services of the University of Bamberg: “UnivIS”, “Virtueller Campus (VC)”, “Online-Dienste der Studierendenkanzlei”, “Prüfungsausschuss”.
- Read your StuFPO and APO thoroughly and highlight important parts. If you have questions ask the Helpdesk.
- Learning agreements do not imply any exam registration. You must apply for the exams separately.

B. Scientific Research & Writing

- In case you need help with study-related texts in English, contact the “Schreibwerkstatt.”
- Plagiarism is taken very seriously in Germany. Provide explicit citations and literature references whenever you copy-in material from other sources in seminar essays, project reports or your thesis. Even single phrases cannibalised from other publications or from the internet must be clearly referenced.

C. Seminars & Projects

- Inform yourself about seminars and projects one semester before you attend these courses before the start of the semester.
- Seminars may be published via UnivIS. They may also be announced through the individual teaching groups’ web pages. It is your responsibility to find suitable seminar offerings.
- There are some centrally-organised projects registrations via “Zentrale WIAI-Projektanmeldung.” However, most projects are decentrally organised. You register directly with the teaching groups.
- It is not possible to take a second project or a second seminar. You cannot improve your grade.
- Even if projects are “practical” be aware that many will contain a lot of methodological depth and may require a significant research effort.
- Even if projects are conducted in teams, the grade will be based on your individual contribution. So, take your fair share and do not piggyback on your team mates’ work. Do not be surprised if team members receive different grades.

D. Exams

- Read carefully the information provided on the Virtual Campus course page for the MSc ISoSySc.
- Do not miss the exam registration in FlexNow! Note that the registration in FlexNow! for some seminars and some lectures (in particular language classes) is necessary **in addition to** the registration as for exams.
- For oral exams you must also register with the examiner’s secretary for the actual exam date & exam time. Your FlexNow! registration does not include date & time.
- Most exams do not permit any auxiliary material to be carried and used. In particular, no mobile phones, smart watches etc. Read carefully the instructions on the cover sheet of the exam paper. If an exam admits auxiliary materials make sure your notes match the specifications exactly. For instance, if the exam rules permit you may bring one page of double-sided hand-written notes, then if your notes are two pages written on only one side, or if they contain computer-printed text, you may fail the exam.

- If you copy from your neighbour in the exam, this counts as plagiarism (“Unterschleif”) and will result in failure.
- Always bring your passport along with you. The student ID is not enough.

E. Academic Ambition

- Graduate level studies at German Universities are research focused. The classes will typically train innovative methodology rather than technology. Expect to see a lot of formal logical structures and mathematics.
- If you are more interested in industry-related and technology-oriented classes consider moving to one of the Universities of Applied Sciences (“Fachhochschulen”) which are typically more application-oriented.
- You are in the right place if you consider yourself as a junior researcher who is self-motivated and willing to explore recent academic research results in unfamiliar fields of studies.
- You are in the right place if you are self-reliant and keen to conduct your studies with an individual focus, based on the lecturers’ suggestions for reading and experimentation, even outside of the formal teaching classes. You check your own progress continuously and do not need forced continuous assessment.

F. Bamberg/Germany Survival

- Admissions for dormitories take more than two semesters after an application. For this reason, take a closer look at shared flats or accomodation in the immediate environment of Bamberg.
- Use opportunities to network with other apartment-hunters in order to find and rent a shared flat yourself.
- Without work permission foreign students are allowed to work 120 days full-time or 240 days part-time.
- The university of Bamberg has a legal adviser (Rechtsberatung), counseling (Seelsorge), IT-support, parenthood advice (Eltern-Service-Büro)
- Get in touch with sport clubs or other social clubs where you can inexpensively meet and explore German culture.
- Be proactive.
- Be honest and upfront in your communication: Do not pretend “*yes, I will do*” unless you are absolutely sure and you are determined to fulfil the promise. It is perfectly ok to admit “*no, I do not have time just now*” or “*no, unfortunately, I do not feel I am up to it. Can you please advise?*” There is no advantage in delaying an embarrassment to a later time. It will only make matters worse and you risk losing your credibility.